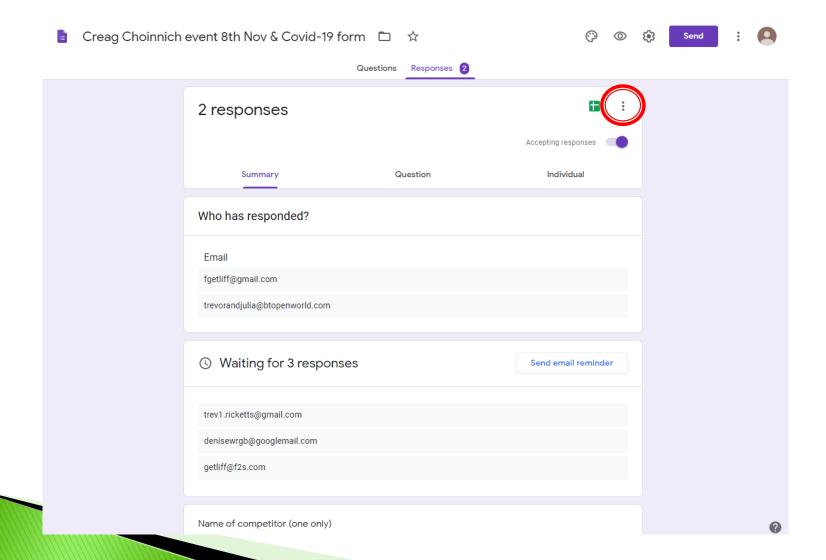# Export entries from Google Forms for start list & safety check
21/11/20
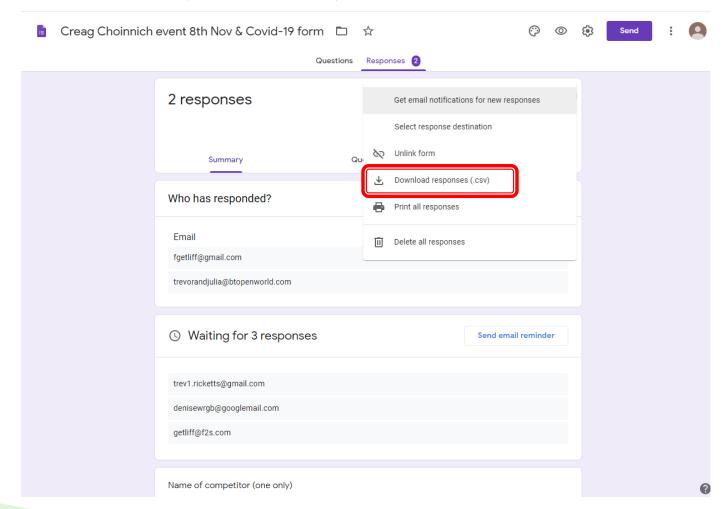
Trevor Ricketts

1) Click on 3 dots

2) Download Responses (.csv)

Open the .csv file (now in excel)

3) Remove extra columns

- Remove all other columns, leaving those needed for a start list
- This can then be printed and used as the start list and for the safety check